

HENRY COUNTY BEEKEEPERS BY- LAWS

ARTICLE I - NAME

The name of the Club shall be **HENRY COUNTY**

BEEKEEPERS. ARTICLE II - MISSION

The Henry County Beekeepers Association is a non-profit organization dedicated to promoting the interests of beekeeping by serving its members and the community through education, knowledge, and resource sharing

ARTICLE III - MEMBERSHIP

SECTION 1. Any person interested in beekeeping is eligible for membership.

SECTION 2. Any eligible person wishing to become a member may do so by payment of \$25.00 annual family membership dues. The membership year shall be January 1 through December 31. For new members joining after October 1, they will be \$25.00 and include the following year.

SECTION 3. Membership shall be on an annual basis as outlined in Article III Section 2. Dues become payable on January 1, of each year. In order to vote in an annual business meeting a member must be in good standing for the previous year.

SECTION 4. Members with unpaid dues shall be purged from

active rolls end of March. SECTION 5. Membership dues for the

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President elect shall be waived for their term of office. **ARTICLE**

IV - ANNUAL BUSINESS MEETING

SECTION 1. The fiscal year of the Club shall begin on January 1 and end the following December 31.

SECTION 2. The Annual Business meeting of the Club shall be held before the close of the fiscal year, at any place designated by the Board of Directors, within the area served by the Club. The purpose of such meeting is the election of Officers and Directors, receiving reports and conducting such other business as may be properly brought before the membership.

SECTION 3. Special meetings may be called by the President, or may be called upon request, in writing, by one-quarter of the membership, or by a majority of the Board of Directors. Not less than seven (7) days written notice shall be given prior to any special meeting.

SECTION 4. Notice of time and place and topic of each regular meeting of the Club shall be mailed (or e- mailed) to each member at least seven (7) days prior to the meeting.

SECTION 5. Ten (10) members of the Club shall constitute a quorum for the transaction of business at regular meetings. A Committee requires a majority of its members for a quorum.

SECTION 6. Each member in good standing is entitled to one vote only. No vote by proxy is permitted.

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SECTION 7. The order of business for all meetings of the Club, unless changed by a majority vote of members present, shall be as follows:

- Call to order by the president
- Recognize guests and visitors
- Reading and approval of the minutes from the previous meeting
- Reading of the financial report
- Discussion of old business
- Discussion of new business
- Program
- Adjournment

SECTION 8. In parliamentary matters, Roberts Rules of Order, revised shall be used in all cases where applicable, subject to the **BY-LAWS** of the Club.

SECTION 9. Payment of all bills shall be made on approval by a majority vote of the Board of Directors, or a majority of the members at a regular meeting.

ARTICLE V - DIRECTORS AND OFFICERS

SECTION 1 The Officers of the Club shall be a President, Vice-President, Secretary and Treasurer. The office of Secretary and Treasurer may be consolidated upon recommendation of the Board of Directors. The term of each Officer shall be one year.

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All Officers may continue in office at the discretion of the majority of the membership.

SECTION 2. The Board of Directors of the Club shall consist of Officers of the Club, namely, President, Vice-President, Secretary, Treasurer and immediate Past President, and any other Club member who shall be elected from the membership and shall hold office until their successors have been elected, except for the Past President, who shall serve one year only. The President shall fill vacancies for unexpired term. Board of Directors shall serve two years, with three being replaced every year at the annual business meeting.

ARTICLE VI - DUTIES OF DIRECTORS

SECTION 1. The Board of Directors shall direct the business and affairs of the Club and make rules and regulations for the use of its services by its members, consistent with these BY-LAWS.

SECTION 2. No Director, Officer, or member of the Club shall receive, directly or indirectly, any salary or compensation for services rendered this Club, either as Director or Officer or in any other capacity unless authorized by the concurring vote of the quorum of the Club at a meeting.

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SECTION 3. A majority of the Board of Directors shall constitute a quorum for the transaction of business at any meeting of the Board.

ARTICLE VII - DUTIES OF OFFICERS

SECTION 1. The President shall:

- A. Preside over all meetings of the Club and the Board of Directors.
- B. Call special meetings of the Club and the Board of Directors.
- C. Perform all acts and duties required of an executive and presiding officer, including the appointment of various committees that may be required for the proper functioning of the Club.
 1. Nominating Committee: Shall consist of two (2) members of the Club, appointed by the President. Nominations may also be made from the floor. Consent should be obtained from the nominees proposed for office before submitting their names to the membership.
 2. Auditing Committee: Shall consist of two (2) members of the Club, appointed by the President. One (1) shall be a member of the Board of Directors and shall act as chairman for the books audit of the Treasurer and make a report at the annual meetings.
 3. Special Event Committee: Shall consist of two (2) members of the Club, appointed by the President. Responsibility is to directly assist President to coordinate events such as presentations with outside

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organizations, annual picnic and Christmas party. Nominations may also be made from the floor. Consent should be obtained from the nominees proposed for office before submitting their names to the membership.

4. Monthly Presentation Coordinators: Shall consist of two (2) members of the Club, appointed by the President. One to serve as primary coordinator and the other as alternate for making arrangements for speakers, coordinating special items to support presentation if appropriate, obtaining proper advance permissions for recording etc., and ensuring follow up for compensation as appropriate. Nominations may also be made from the floor. Consent should be obtained from the nominees proposed for office before submitting their names to the membership.

5. Raffle Coordinators: Shall consist of two (2) members of the Club, appointed by the President. Responsibility for conducting all raffle/drawings done for prizes as part of the club's activities. Responsible for obtaining donated and purchased give away prizes to be given. Nominations may also be made from the floor. Consent should be obtained from the nominees proposed for office before submitting their names to the membership.

D. The President (or their appointed designee) shall represent the Club at the Georgia Beekeepers Association (GBA) semi-annual meetings. Registration fees for these conferences shall be reimbursed by the Club. The attendee

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is expected to submit to the Club, at the next scheduled meeting following the GBA conference, a brief review of the

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conference. Receipt required for reimbursement.

SECTION 2. The Vice-President shall perform all duties incumbent upon the President during the absence or disability of the President, and shall perform such duties as the BY-LAWS may provide or the Board of Directors may prescribe.

SECTION 3. The Secretary shall:

- A. Keep a complete record of all meetings of the Club and of the Board of Directors.
- B. Write letters as directed by the President and/or Board of Directors.
- C. Notify Officers and all members of Committees of their appointment.
- D. Serve all notices required by law and these BY-LAWS.
- E. Turn over to the Treasurer any money received for membership.
- F. Perform such other duties as may be required by the President and/or Board of Directors.
- G. Consolidate information and distribute monthly newsletter.

SECTION 4. The Treasurer shall:

- A. Sign as Treasurer, with the President, all checks and other obligations of the Club, unless authorized to sign alone by a vote of 2/3 or the membership present.
- B. Receive and disburse all funds, and be custodian of all securities of the Club. Keep a full and accurate account of all

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the financial transactions of the Club in books belonging to the Club, and deliver such books to his successor in office.

c. Shall make a full report of all matters and business of this office to the members at the annual meeting and to Directors, whenever requested.

d. Maintain a complete record of all physical property and equipment owned by the Club and location thereof.

e. Keep a complete list of members and addresses.

f. Notify those who have not paid their dues that they are due.

g. Deposit all moneys of the Club in the name and to the credit of the Club in such depositories as may be designated from time to time by the Board of Directors.

h. Perform such other duties as may be required by the Board of Directors.

ARTICLE VIII - GOOD NEIGHBOR POLICY

No hive of honeybees shall be maintained in a residential area in such a manner as shall constitute a substantial nuisance.

ARTICLE IX - AMENDMENTS

These BY-LAWS may be amended at any meeting of the Club, of which the members shall be given at least seven (7) days' notice, by a majority vote of paid-up members present, and that the proposed amendment be read at the meeting of the Club prior to said meeting and that the notice of such proposed amendment shall have been included in the call for said meeting.